2018 POINT-IN-TIME COUNT & HOUSING INVENTORY COUNT TIMELINE

From Exploratory Phase to Reporting Phase –

The purpose of this document is to provide an outline of all phases included in the planning, development, execution and reporting of the 2017 Point-in-Time Count. The timeline proposed in this document has been informed by the 2014 Point-in-Time Count Methodology Guide, which was released by the U.S. Department of Housing and Urban Development (HUD).

OVERVIEW OF PHASES AND KEY TASKS FOR 2018 PIT & HIC COUNT Oct - Nov Feb - May **Sept 2017 Dec 2017** January 2018 2017 2018 **EXPLORATORY PHASE DEVELOPMENT PHASE EXECUTION PHASE DATA / REPORT PHASE** PLANNING PHASE Run PIT&HIC Report to start Review 2017 PIT & HIC Select PIT&HIC Date / Time Begin volunteer recruitment Tabulate PIT&HIC Count Data data cleaning process Set up steering committee and Setup Initial Data Review Determine methodology Develop and pilot Survey Clean & Review Data sub-committees Meetings Review HUD methodology Update universe of ES, TH and Finalize content for Hold volunteer training week Verify Data PH projects for PIT & HIC before count requirements (ongoing) **Volunteer Training** Review HUD data collection Confirm universe for PIT & HIC Upload Final Dataset to Conduct PIT & HIC Count Confirm PIT count locations projects to be included Dashboard & Submit to HUD requirements CoC approves PIT Count plan Enter Non-HMIS Data into Communicate PIT & HIC Finalize Survey and methodology **HMIS** Analysis & Interpretation Communicate HIC & PIT Plan Send Notification to PIT/HIC with Community Agencies re: reports/review